



# CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

## **AIRPORT ADVISORY COMMITTEE MINUTES**

**Thursday, December 9, 2004 - - 7:00 PM**  
**Airport Terminal Conference Room – 4900 Wing Way**

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### **CALL TO ORDER**

#### **Roll Call**

Present: Committeemembers Caruthers, Cook, Miller, Rose & Weber;  
Alternate: Mike Dougherty;  
City Council: Jim Heggarty, Gary Nemeth;  
Staff: Meg Williamson, Roger Oxborrow

### **PUBLIC COMMENT**

Chuck Miller provided the Committee with a history of the museum, and its ongoing mission and effort to secure and preserve the military aircraft of the United States. To that end, they have successfully acquired an operational F-14 jet fighter, which will be placed on loan from the military to the Museum. The jet will be arriving on Saturday, December 11, to the fanfare and reception of the entire Museum staff and membership, many noted dignitaries from the City and the local military community, and much of the public, at large. They will be treated to music, speeches and song in honor of the arrival of this noted addition to the Museum inventory. Those in attendance at this meeting were cordially invited to attend and participate in the festivities.

### **OLD BUSINESS**

Review of previous minutes: A motion was made by Mr. Rose, seconded by Mr. Miller, to approve the minutes of the October 28, 2004, meeting, as presented. Motion passed by unanimous voice vote.

### **DISCUSSION ITEMS**

#### **1. Ultralight Vehicle Operation**

Staff reported to the Committee on the status of Ultralight Vehicle operation at the Airport following a recent determination that their operation from one of the airport taxiways was contrary and in violation of airport safety regulations and the Airport Operating permit. All Ultralight Vehicle operation has been curtailed pending a clearer definition of not only airport regulations, but also aircraft and pilot limitations and certifications. The Committee was addressed by a number of airport users from the Ultralight community, including Denis Porter, Jim Seimer, Art Van Rhyn, Doug Hauf, Ralph Richards, & Richard Morton. After discussion, the Committee adopted **a motion** by Mr. Rose, seconded by Mr. Miller, to concur with the Staff action to curtail all ultralight activity until suitable operations area can be developed and appoint a sub-committee to meet, study and prepare recommendation for the committee at their January meeting. The motion passed unanimously. A sub-committee of Mr. Miller and Mr. Cook were appointed to address the issues and report back to the committee at the next meeting.

#### **2. Airport Safety Review**

Staff presented a request to the Committee to consider appointment of a sub-committee to review the current regulations and guidelines under which the airport currently operates and determine if there are any obvious areas of concern regarding Airport safety or security that should be addressed. A sub-committee consisting of Mr. Rose and Mr. Weber were appointed to meet and prepare a report for the January meeting.

### 3. Airport Goals

In response to a City Council request, the Committee considered possible topics to submit for the Council's goal setting effort next month. After discussion, it was determined that a possible first step would be to suggest the development of plans and guidelines to direct the development effort in a next phase; but adequate planning would be a reasonable first step. Then, at the next review of goals by the City Council, the plans would provide a well-defined list of actual development/construction objectives to be undertaken. The points to be prepared by staff for submission to the City Council are:

- to polish, clean up and make a useable **Airport Business Plan**
- a more comprehensive **Capital Improvement Plan**
- to more clearly define **Development Objectives** for specific Airport Areas.

### 4. Sub-Committee Reports

The following sub-committees and topic areas were discussed.

Rules & Regulations – The effort to adopt revised Rules & regulations will remain on 'hold' until the matter concerning Ultralight operation is resolved.

City Liaison – Nothing to report.

Airport Master Plan – The status of both the Master Plan and the Airport Land Use Plan are reviewed. The Master Plan has been adopted by the City Council and is now back with the consultants for minor adjustments and final publication. The Airport Land Use Plan goes before the County Airport Land Use Commission at their January 19, 2005, meeting. It is suggested that this meeting adjourn to the ALUC meeting on the 19<sup>th</sup>.

Airport Promotion – Chairman Caruthers reported on his conversation with representatives from the local Art Guild to promote a City-wide art contest with an aviation theme. There is interest and support for the concept. Additional planning must still be done with further information to come back at the next meeting.

### NEW BUSINESS

None

### DIRECTOR/MANAGER BUSINESS

None

ADJOURN - 10:10 PM. To the County Airport Land Use Commission meeting January 19, 2005, 1:30 PM., County Supervisors Board Chambers, San Luis Obispo

To the Next Advisory Committee Meeting January 27, 2005  
Airport Terminal, 4900 Wing Way.